

SARASOTA FIREFIGHTERS' INSURANCE TRUST FUND
BOARD OF TRUSTEES MEETING AGENDA
740 Commerce Drive, Venice, FL
October 24, 2018

A quarterly meeting of the Board of Trustees was called to order by Chairman Kennell at the Union Hall - 740 Commerce Drive, Venice, Florida.

Trustees Present:

Chairman Mervin Kennell, Robert Flynn, Johnny Rigney, Matt Seiler, Matt Scarborough

Trustees Absent:

Marty Ferris, Consultant

Also Present:

Pedro Herrera, Attorney; Charles Mulfinger, Andy McIvaine, and Scott Owens, Graystone Consulting; Amber McNeill, Administrator, Richard Cristini, Davidson, Jamieson, & Cristini; Scott Anderson, Brian Liffick, and Nick Stratis, Cherry Bekaert

1. Call to Order

The meeting was called to order at 12:00 PM.

3. Public Comment

None

4. Approval of the Minutes

MOTION – Trustee Seiler made a motion to table the minutes and adjust the agenda accordingly. The motion received a second from Trustee Scarborough and the motion passed unanimously.

5. Auditor RFP Presentations

a. Davidson, Jamieson, & Cristini – Richard Cristini

Mr. Cristini informed the Board that due to administrative code, his firm was not the auditor during the RFP process, and if selected, will re-issue the engagement letter. The firm is small and slow growing, with 13 employees. Mr. Cristini submitted the IRS extension the day before. The Board discussed the issue with the late return filing this year at length. Ms. McNeill informed the Board that the Resource Centers had paid the fine on 10-12-18. Mr. Cristini left the meeting at 12:15 PM.

b. Cherry Bekaert – Scott Anderson, Brian Liffick, and Nick Stratis

Mr. Anderson reviewed the experience and qualifications for the individuals who would be working with the Plan. Ron Conrad, who was unable to make the meeting, will also be working with the Plan. Cherry Bekaert is one of the largest auditing firms in the Southeastern United States. Mr. Anderson reviewed their audit approach and fees. They have a department dedicated to handling 990's for the clients, and they will take care of the entire filing process. Cherry Bekaert has a fixed fee, and is available year round to the Board. Ms. McNeill will

contact the firm with the Board's decision. Scott Anderson, Brian Liffick and Nick Stratis left the meeting at 12:47 PM.

There was a break in the meeting at 12:47 PM. The meeting resumed at 12:51 PM.

6. Reports

a. Investment Consultant Report: Charlie Mulfinger and Scott Owens, Graystone Consulting

Mr. Mulfinger presented a new Investment Policy Statement to the Board for review.

MOTION – Trustee Scarborough made a motion to adopt the Investment Policy Statement, as presented. The motion received a second from Trustee Rigney and the motion passed unanimously.

Mr. Owens provided an update on the economy. The market continues to be incredibly volatile. Mr. Mulfinger reported that the total portfolio value for Trust #1 was \$33,061,943.52, with a net rate of return of 3.82% for the quarter, with no recommendation for rebalancing. Mr. Mulfinger reviewed the individual managers and the compliance checklist. The total portfolio as of 10-19-18 was \$ 31,890,903 with a -0.4% net rate of return. The total portfolio value for Trust #2 was \$5,076,766.41, with a net rate of return of 3.81%. The 10-19-18 total portfolio value was \$4,875,698 with a net rate of return of -.04%. Mr. Mulfinger reviewed the tactical asset allocation reasoning for the Plan and Morgan Stanley's outlook going forward.

Mr. Mulfinger, Mr. McIvaine, and Scott Owens left the meeting at 1:30 PM.

b. Attorney Report – Pedro Herrera, Sugarman & Susskind

Mr. Herrera is revising and clarifying the language in the Summary Plan Description regarding self contributing members and the DROP. The County and the Union are currently at an impasse for the Collective Bargaining Agreement. The cancer presumption bill is being reintroduced.

4. Approval of the Minutes

MOTION – Trustee Seiler made a motion to approve the July 25, 2018 minutes, as presented. The motion received a second from Trustee Flynn and the motion passed unanimously.

6. Reports

c. Administrator Report – Amber McNeill, The Resource Centers

Ms. McNeill informed the Board that a new secretary needed to be elected.

MOTION – Trustee Scarborough made a motion to nominate Johnny Rigney as Board Secretary. The motion received a second from Trustee Flynn and the motion passed unanimously.

Ms. McNeill explained that a new client services division is being created within the Resource Centers. Ms. McNeill reviewed the claims procedure letter with the Board. The Board directed Ms. McNeill to send out the letter, with amendments. The 2019 meeting schedule will be approved during the December meeting. The Board discussed upcoming Trustee educational opportunities and the travel procedure.

6. Plan Financials

a. Ms. McNeill presented the warrants and invoices to the Board for review.

MOTION- Trustee Seiler made the motion to approve the Warrant dated August 7, 2018. The motion received a second from Trustee Rigney and the motion passed unanimously.

bi. Ms. McNeill presented the reimbursement reports for the Board's review.

MOTION – Trustee Seiler made the motion to approve the benefits as presented. The motion received a second from Trustee Flynn and the motion passed unanimously.

bii. Ms. McNeill presented the new member approvals to the Board.

MOTION – Trustee Flynn made the motion to approve the benefits as presented. The motion received a second from Trustee Rigney and the motion passed unanimously.

5. Auditor RFP Presentations

The Board discussed the differences between the two firms at length.

MOTION – Trustee Flynn made the motion to hire Cherry Bekaert and authorize Mr. Herrera to negotiate possible lower fees in the contract. The motion received a second from Trustee Scarborough and the motion passed unanimously.

Ms. McNeill will contact Board firms with the Board's decision.

8. NEW BUSINESS- None

9. OTHER BUSINESS- None

10. BOARD MEMBER COMMENTS

The Board discussed the election process. The process will now begin 90 days before the Trustee's term ends. Ms. McNeill informed the Board that she had been contacted by Rodney Vanorsdool who wanted to confirm that the County is still paying his contributions. The County is still paying for his Health Trust contributions.

11. NEXT MEETING – December 5, 2018 at 12:00 PM.

12. ADJOURNMENT

MOTION- Trustee Scarborough made the motion adjourn the meeting at 2:54 PM. The motion received a second from Trustee Rigney and the motion passed unanimously.

Trustee Signature

